



**Sam Houston State University**

*A Member of The Texas State University System*

Office of International Programs

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Immigration regulations stipulate that for F-1 International Students "no more than the equivalent of one on-line/distance education class or 3 credits per session may count towards the full course of study requirement" (8 C.F.R. § 214.2(f)(6)(i)(G)). At SHSU, many online courses are in reality "blended" courses that have both online and on-campus components. To compensate for the "blended" courses, SHSU has created this form to allow students taking a "blended" course to count the course as an on-campus course and not an online course to comply with their full time enrollment requirement. This form should be filled out and signed by the course professor and returned to the Office of International Programs (116 Farrington) during the first week of classes for a given term.

# Online Course Reporting Form: On-Campus Component

## Student Data *To be completed by the Student*

\_\_\_\_\_  
Last Name First M.I. DOB

\_\_\_\_\_  
SHSU Student ID E-mail

\_\_\_\_\_  
Current Degree Level Current Major Est. Completion Date

## Course Information *To be completed by the Course Professor*

Semester  Fall 20\_\_\_\_\_  Spring 20\_\_\_\_\_  Summer 20\_\_\_\_\_

Course (Name and No.) \_\_\_\_\_

To be considered an "on-campus" course, the course listed above must fit into one of the situations below:

- The course has required meeting times as listed in the SHSU course schedule.
  - Provide a copy of the course schedule that shows the on-campus meeting times.
- The syllabus for the course lists specific, recurring on-campus requirements
  - Ex: "Students must attend weekly meetings on Tuesday nights on the SHSU campus"
  - Provide a copy of the syllabus with the on-campus component(s) highlighted.
- The professor has set up specific, recurring on-campus requirements for international students enrolled in this course.
  - Ex: "All international students enrolled in XXXX course must take all exams on campus."
  - Please note that studying at the library or attending one orientation session does not qualify.
  - What is the recurring on-campus component that this student will complete:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Professor Name Professor Signature Date  
*Note: Only course professor may sign*

***I have fully completed the above information and understand the regulations regarding this process. If I have any questions, I will consult with an OIP Advisor.***

\_\_\_\_\_  
Student Name Student Signature Date